



CHECKLIST FOR PUBLIC CONSULTATIONS FOR WSPs 2024

To aid in planning for the Public Consultations for the License, a WSP should ensure/prepare the following:

	ISSUE	RESPONSIBLE
1.	GENERAL INFORMATION	
	<ul style="list-style-type: none"> Evidence that the WSP has informed the owner-County: CEC/Chief Officer Water Affairs Attendance by utility Board and CMT Attendance by consumers (estimate number from previous stakeholder meeting) 	WSP
2.	PRESENTATIONS	
	<ul style="list-style-type: none"> The Regulator's role in Licensing WSPs Summary presentations for the day on what the WSP wishes to share with the public with regards to the license. Ideally, successes, challenges and strategy moving forward 	WASREB WSP
3.	LOGISTICS	
	<ul style="list-style-type: none"> Invitation to stakeholders Easily accessible location that is centrally located Refreshments i.e. tea/soda/snacks Registration Forms at the entrance Projector PA System Minute taking 	WSP
4.	OVERSIGHT ROLE	
	<ul style="list-style-type: none"> Program for the day 	WASREB