



COUNTY GOVERNMENT OF NYERI AND TETU ABERDARE WATER AND SANITATION COMPANY (TEAWASCO)



APPLICATION FOR PERSONS WISHING TO REPRESENT STAKEHOLDERS IN THE BOARD OF DIRECTORS OF TETU ABERDARE WATER AND SANITATION COMPANY LIMITED AND NOTICE OF BOTH STAKEHOLDERS' CONFERENCE AND ANNUAL GENERAL MEETING

A- APPLICATION FOR POSITIONS IN THE BOARD OF DIRECTORS OF TEAWASCO

Tetu Aberdare Water and Sanitation Company Limited (TEAWASCO) is a legal entity under the companies Act Cap 486 of the laws of Kenya wholly owned by the County Government of Nyeri. The company is responsible for efficient and economical provision of water and sanitation services within Tetu Sub County and its environs.

In Preparation of TEAWASCO's Annual General Meeting, the County Government of Nyeri in collaboration with TEAWASCO intends to sensitize the Stakeholders and general public on performance results of the Company over the last two years, the Strategic Plan 2021-2026 and the established procedure for application of vacant positions of the Board of Directors in line with the Corporate Governance guidelines in the Water Services sector by the Water Services Regulatory Board (WASREB).

The Board of the Company has two (2) vacancies for directors to be filled by representatives of stakeholders from:-

1. Major Religious Organization
2. Business Community Institutions.

This is therefore to invite applications from nominees of the above stakeholders. **The applicants should enclose a letter of nomination from the stakeholder organization/institution together with their own applications and curriculum vitae (CV) including certified copies of academic, professional certificates and testimonials.** To be eligible all the persons appointed to the Board shall have a minimum of a Bachelors degree from a recognized university in the following backgrounds:-

- i. CPA experience in accounting / Finance and must be in good standing at Institute of Certified Public Accountants of Kenya and produce letter to that effect.
- ii. Registered Engineer and must be in good standing at Institute of Engineers of Kenya.
- iii. Human Resource Degree and practitioner who must be in good standing with the institute of Human Resource Management.
- iv. Practicing advocate of the High Court and must be in good standing at the Law Society of Kenya.
- v. Business / Management systems degree.
- vi. IT practitioner degree
- vii. Must have a minimum of seven years working experience in the core profession of the person or have run a registered own enterprise for a minimum of seven years.
- viii. Must meet fit and proper test criteria from WASREB.
- ix. Must meet the requirements of Chapter 6 of the constitution of Kenya 2010;
 - a) Certificate of Good Conduct from Criminal Investigation Department (CID)
 - b) Clearance Certificate from accredited Credit Reference Bureau (CRB)
 - c) Clearance Certificate from Higher Education Loans Board (HELB)
 - d) Tax Compliance Certificate from Kenya Revenue Authority (KRA)
 - e) Clearance Certificate from Ethics and Anti-Corruption Commission (EACC)

Note

1. Applicant must be nominated by a Stakeholder group from the approved list available at TEAWASCO offices at Kamakwa or company website.
2. Suppliers and other trading associates of the Company are not eligible for Directorship positions of the company.
3. Persons in current professional or social relationships with Directors of the Company cannot become Directors in the Company
4. **Nominating organizations are encouraged to nominate women for considerations to ensure the one third gender rule as required under the constitution.**

The applications in a sealed envelope marked “**APPLICATION FOR DIRECTORSHIP IN TEAWASCO**” should be submitted to reach the address below on or before **Monday 14th June 2021 at exactly 11.00 am** or be deposited in the Tender Box at TEAWASCO main offices at Kamakwa.

Chairperson, Selection Committee
Tetu Aberdare Water and Sanitation Company Limited (TEAWASCO)
P.O BOX 1089 -10100 NYERI

Submitted applications will be opened soon after closing at the Company’s board room in the presence of the stakeholders or their representatives who wish to attend.

B. NOTICE ON STAKEHOLDERS’ CONFERENCE AND ANNUAL GENERAL MEETING

The General Public who are the existing or potential customers of Tetu Aberdare Water and Sanitation Company Ltd are also notified that there shall be Stakeholders Conference at **Wamagana Catholic Hall** on **Wednesday, 9th June 2021 starting at 11.00a.m.** Kindly note the Annual General Meeting will be held at the same venue on **Wednesday the 23rd June 2021** starting at **11.00 a.m.** **The Notice of Stakeholders conference and the AGM is available on our website.**

The stakeholders identified are in line with Water Services Regulatory Board (WASREB) approved Corporate Governance Guidelines. The identified stakeholders are invited to attend the conference or their representatives as per the list available on our website: **www.teawasco.co.ke**

The general public is notified that the stakeholders shall carry out the agenda/business of the conference on behalf of all the categories of consumers who benefit or are potential beneficiaries from Tetu Aberdare Water and Sanitation Company Ltd Services.

Only invited stakeholders shall attend the conference. In case of any stakeholder institution that has reason to believe that it has not been included in the attached list; you are kindly requested to apply in writing to the undersigned not later than **3rd June 2021**. The County Government of Nyeri and TEAWASCO have the discretion to accept or reject the application in line with the WASREB Guidelines.

The Stakeholders’ conference will be held in **STRICT** adherence to the **MOH** guidelines on COVID-19 prevention.

The General Manager
Tetu Aberdare Water and Sanitation Company Limited
P.O BOX 1089-10100
NYERI